UC MERCED

ssha

ADVISING

New Transfer Student Registration

Spring 2017

Using the Online Schedule of Classes

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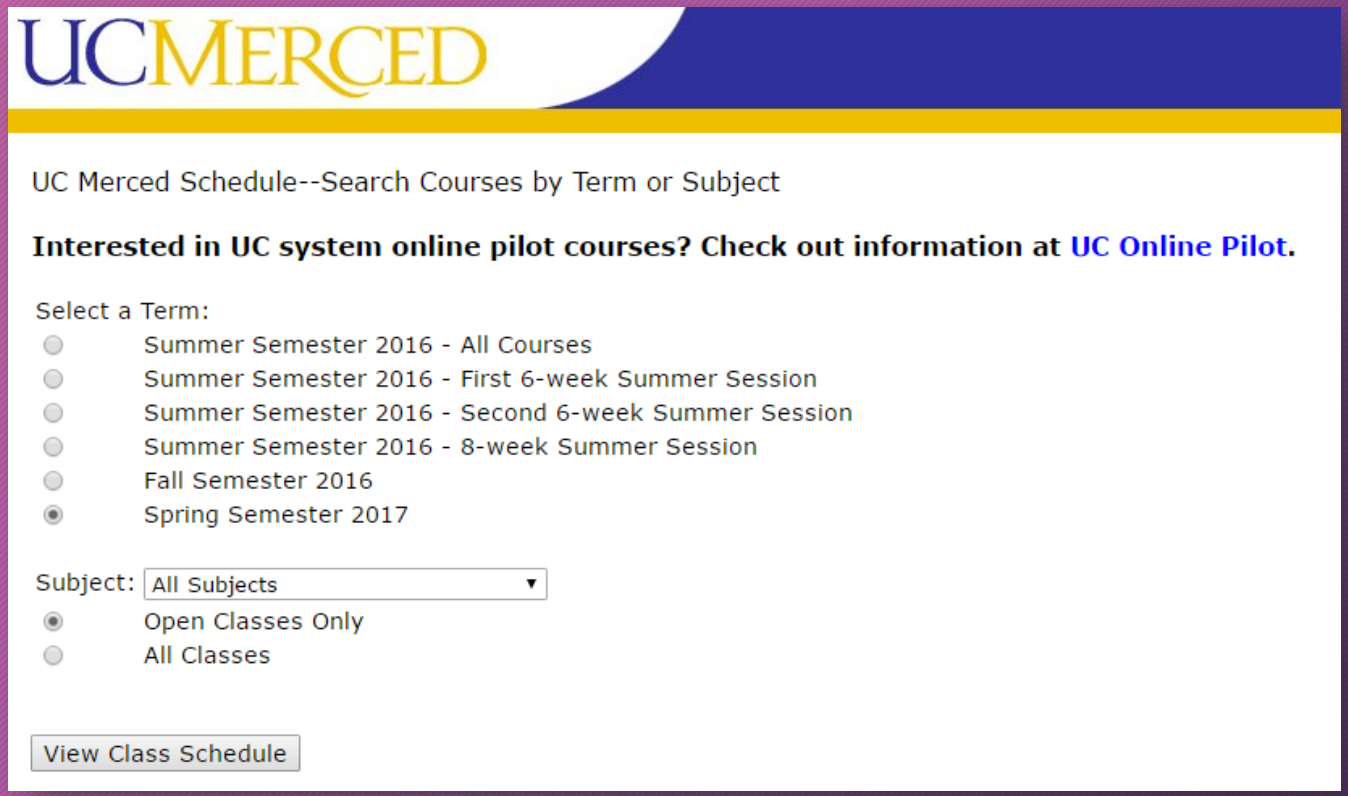
Using the Online Schedule of Classes

- The online schedule: http://registrar.ucmerced.edu/go/schedule
  - Can search only open classes, or all classes



Using the Online Schedule of Classes

Class Schedule for Fall Semester 2016

NOTE: Schedule Subject to Change

Core

CRN	Course #	Course Title	Units	Actv	Days	Time	Bldg/Rm	Start - End	Instructor	Max Enrl	Act Enrl	Seats Avail
30001	CORE-001-01	The World at Home Must Also Register for a Corresponding Discussion	0	LECT	F	3:30-5:20pm	CLSSRM 102	24-AUG 09-DEC	Staff	260	246	14
				LECT	T	11:00-11:50am	CLSSRM 102	24-AUG 09-DEC				
30003	CORE-001-02D	The World at Home	4	DISC	MW	7:30-8:45am	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30010	CORE-001-09D	The World at Home	4	DISC	MW	6:00-7:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30012	CORE-001-11D	The World at Home	4	DISC	MW	9:00-10:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	9	11
30950	CORE-001-12D	The World at Home	4	DISC	TR	7:30-8:45am	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30002	CORE-001-20	The World at Home Must Also Register for a Corresponding Discussion	0	LECT	F	3:30-5:20pm	CLSSRM 102	24-AUG 09-DEC	Staff	260	227	33
				LECT	R	11:00-11:50am	CLSSRM 102	24-AUG 09-DEC				
30016	CORE-001-24D	The World at Home	4	DISC	TR	6:00-7:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30017	CORE-001-25D	The World at Home	4	DISC	TR	7:30-8:45pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	17	3
30018	CORE-001-26D	The World at Home	4	DISC	TR	9:00-10:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	4	16
30019	CORE-001-27D	The World at Home	4	DISC	MW	7:30-8:45am	CLSSRM 209	24-AUG 09-DEC	Staff	20	8	12
30020	CORE-001-28D	The World at Home	4	DISC	MW	9:00-10:15am	CLSSRM 209	24-AUG 09-DEC	Staff	20	19	1

Search Courses

- M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday
- **CRN:** 5-digit number given to each course component (lecture, discussion, lab)

Using the Online Schedule of Classes

- Most courses have multiple components
- Be sure to record the 5-digit CRN for **each** component of each course – the CRN is how you will register for the course later

CRN	Course #	Course Title	Units	Actv	Days
30001	CORE-001-01	The World at Home Must Also Register for a Corresponding Discussion Section	0	LECT LECT	F T
30003	CORE-001-02D	The World at Home	4	DISC	TR
30005	CORE-001-04D	The World at Home	4	DISC	TR
30006	CORE-001-05D	The World at Home	4	DISC	TR
30007	CORE-001-06D	The World at Home	4	DISC	TR
30008	CORE-001-07D	The World at Home	4	DISC	TR
30009	CORE-001-08D	The World at Home	4	DISC	TR
30010	CORE-001-09D	The World at Home	4	DISC	MW
30011	CORE-001-10D	The World at Home	4	DISC	MW
30012	CORE-001-11D	The World at Home	4	DISC	MW
31129	CORE-001-12D	The World at Home	4	DISC	MW

Using the Online Schedule of Classes

- Click on the link to the 5 digit number (CRN)

CRN	Course #
30074	PSY-001-01
31354	PSY-001-02
30434	PSY-015-01

Clicking on the CRN link will allow you to view:

- Course description
- ***Pre-requisites***
- Availability of seats

Course Detail

Course Detail for CRN: 30434

Course: PSY 015
Title: Research Methods in Psych
Credit Hours: 4.00
Course Fee: None
Description:
Survey of common methodological approaches in psychological research.

Your level status can not be one of the following
Graduate

Prerequisites for this course
PSY 010 Minimum Grade: C-

Registration Availability

	Capacity	Actual	Remaining
Seats	176	130	46

Creating a Schedule

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Enrollment Requirements

- **Full-time status:** 12 units
  - We suggest students enroll in 15-16 units each semester (4 courses)
- **Minimum progress:** Students must complete at least 24 units each academic year
- **Normal Progress:** Students are expected to complete their degree within 4 years (8 terms)

Add/Drop Deadlines

- Last day to add classes online: January 23rd
- Last day to add classes (instructor permission): February 6th
- Last day to drop classes online: February 6th
- Last day to withdraw from a course (with a "W" on transcript): April 4th

- http://registrar.ucmerced.edu/schedules/deadlines

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Consider This…

- Lectures, discussions, labs, and final exams cannot overlap
- Register for the courses on your course planner, or GE List:
  - Lower Division Example: PSY 001, GASP 034 ☑
  - Upper Division Example: ANTH 152, ECON 100 ☑
  - Graduate Course Example: COGS 269 ☒
- Make sure you've met the pre-requisites for each course you select
- What time of day do you work best?
- Is your course load feasible?

Upper division Anthropology courses recommend having a background in Anthropology

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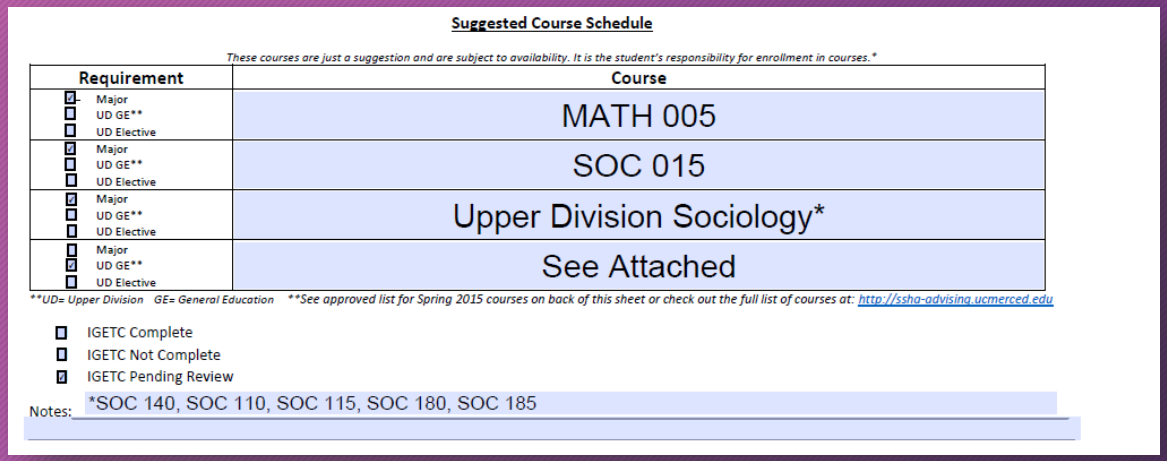
Building a Schedule

- "Orientation Course Planner"
  - Major courses
    - This may include prerequisites
  - Upper Division non-major GE



Suggested Course Schedule

*These courses are just a suggestion and are subject to availability. It is the student's responsibility for enrollment in courses.**

Requirement	Course
☑ Major ☐ UD GE** ☐ UD Elective	MATH 005
☑ Major ☐ UD GE** ☐ UD Elective	SOC 015
☑ Major ☐ UD GE** ☐ UD Elective	Upper Division Sociology*
☐ Major ☑ UD GE** ☐ UD Elective	See Attached

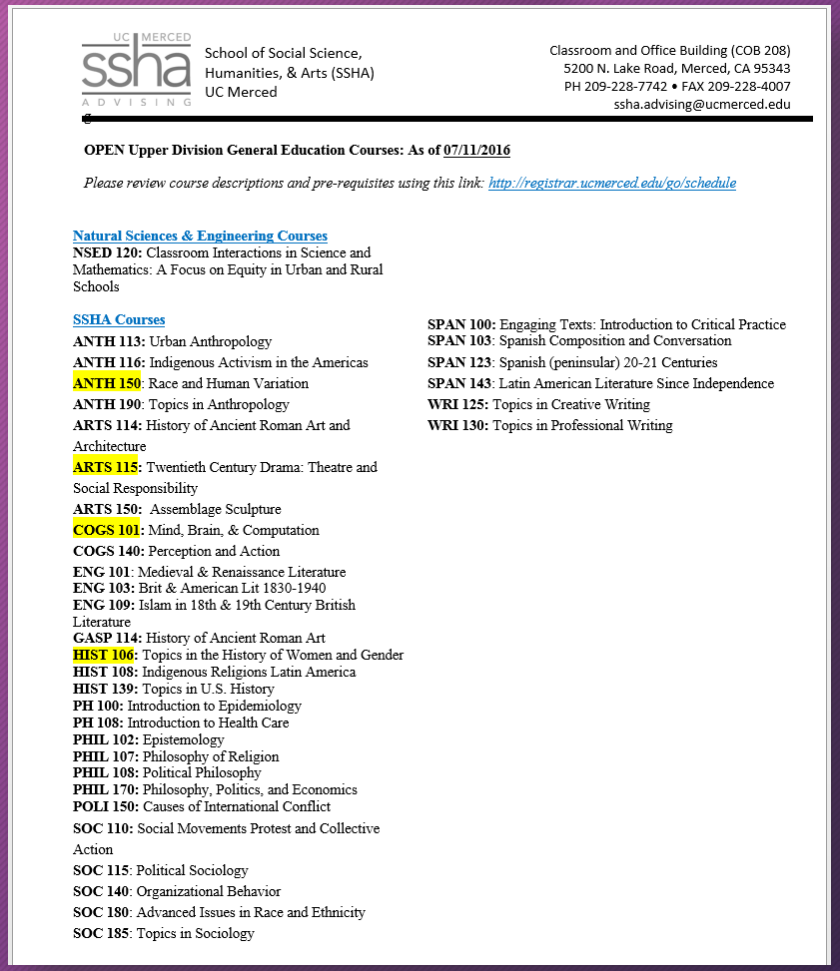
***UD= Upper Division GE= General Education ***See approved list for Spring 2015 courses on back of this sheet or check out the full list of courses at: http://ssha-advising.ucmerced.edu*

☐ IGETC Complete
☐ IGETC Not Complete
☑ IGETC Pending Review

Notes: *SOC 140, SOC 110, SOC 115, SOC 180, SOC 185

Building a Schedule (cont'd)

- "Upper Division Non Major GE List"
  - Select from the highlighted courses on this list.
    - Courses are selected per prerequisites you completed



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School of Social Science, Humanities, & Arts (SSHA)
UC Merced

Classroom and Office Building (COB 208)
5200 N. Lake Road, Merced, CA 95343
PH 209-228-7742 • FAX 209-228-4007
ssha.advising@ucmerced.edu

OPEN Upper Division General Education Courses: As of 07/11/2016

Please review course descriptions and pre-requisites using this link: http://registrar.ucmerced.edu/go/schedule

Natural Sciences & Engineering Courses

NSED 120: Classroom Interactions in Science and Mathematics: A Focus on Equity in Urban and Rural Schools

SSHA Courses

ANTH 113: Urban Anthropology
ANTH 116: Indigenous Activism in the Americas
ANTH 150: Race and Human Variation
ANTH 190: Topics in Anthropology
ARTS 114: History of Ancient Roman Art and Architecture
ARTS 115: Twentieth Century Drama: Theatre and Social Responsibility
ARTS 150: Assemblage Sculpture
COGS 101: Mind, Brain, & Computation
COGS 140: Perception and Action
ENG 101: Medieval & Renaissance Literature
ENG 103: Brit & American Lit 1830-1940
ENG 109: Islam in 18th & 19th Century British Literature
GASP 114: History of Ancient Roman Art
HIST 106: Topics in the History of Women and Gender
HIST 108: Indigenous Religions Latin America
HIST 139: Topics in U.S. History
PH 100: Introduction to Epidemiology
PH 108: Introduction to Health Care
PHIL 102: Epistemology
PHIL 107: Philosophy of Religion
PHIL 108: Political Philosophy
PHIL 170: Philosophy, Politics, and Economics
POLI 150: Causes of International Conflict
SOC 110: Social Movements Protest and Collective Action
SOC 115: Political Sociology
SOC 140: Organizational Behavior
SOC 180: Advanced Issues in Race and Ethnicity
SOC 185: Topics in Sociology

SPAN 100: Engaging Texts: Introduction to Critical Practice
SPAN 103: Spanish Composition and Conversation
SPAN 123: Spanish (peninsular) 20-21 Centuries
SPAN 143: Latin American Literature Since Independence
WRI 125: Topics in Creative Writing
WRI 130: Topics in Professional Writing

Registration

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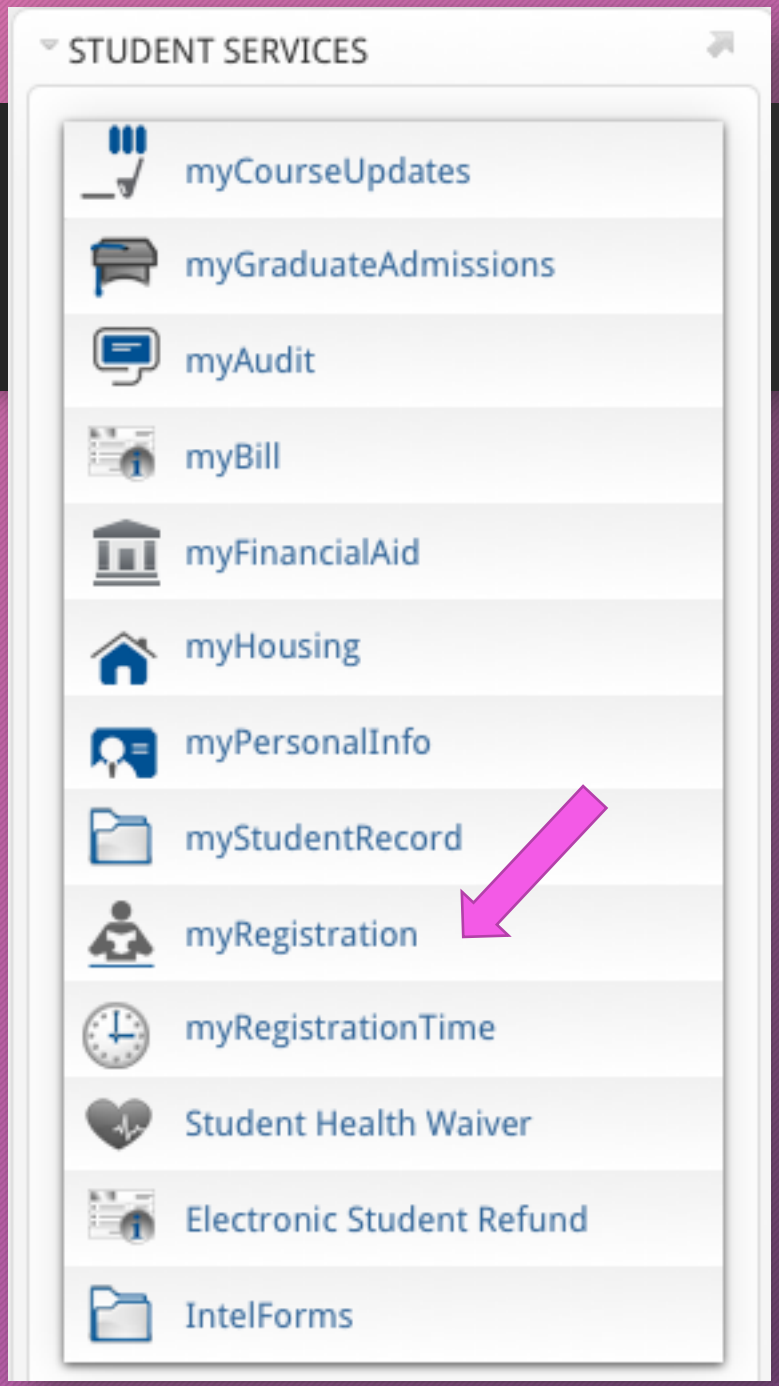

Registration

- Log onto your portal http://my.ucmerced.edu
- Select MyRegistration

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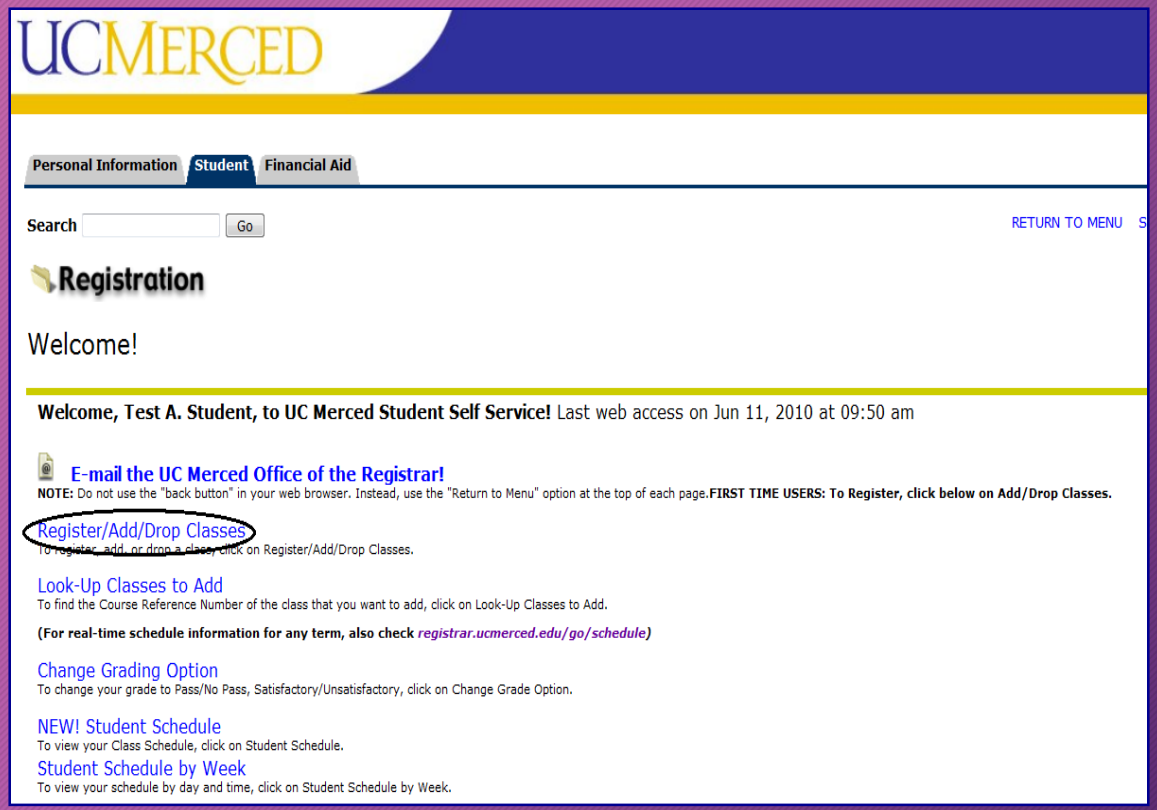
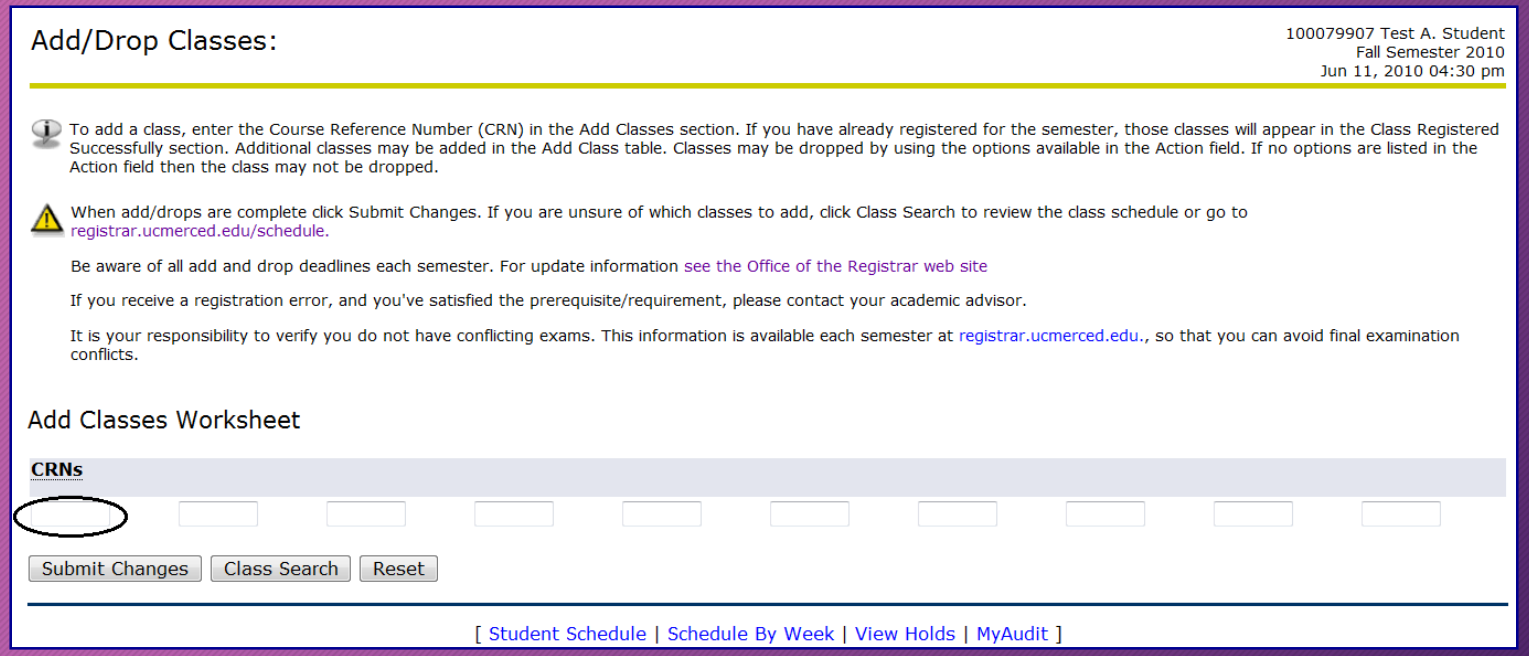
Course Registration

- Select Register/Add/Drop Classes



Course Registration

- Select the appropriate term – Spring 2017
- In each box, input one CRN each. **All linked course components must be submitted at once.**
- Click "Submit Changes" once you have entered **all** CRNs



Course Registration

- Verify that you were successfully enrolled

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Jun 22, 2015	None	30404	SOC	001	01	Undergraduate	4.000	Normal Letter Grade	Introduction to Sociology
Web Registered on Jun 22, 2015	None	30405	SOC	001	02D	Undergraduate	0.000	Normal Letter Grade	Introduction to Sociology

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Errors and Problems

- If you encounter Add errors, pay close attention to the status on the far left (Link, Prereq, Time Conflict)

Linked Course Required

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Linked Course Required. Course Requires Simultaneous Registration in a Corresponding Discussion and/or Lab. Submit All CRNS at the Same Time	30445	CSE	005	01	Undergraduate	4.000	Normal Letter Grade	Introduction to Computer Applications

Order Textbooks from the Bobcat Bookstore

Pre-Requisite Not Completed

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Prerequisite Not Completed. There Is Another Course that Must Be Completed Before Registering for this Course.	35094	PSY	161	01	Undergraduate	4.000	Normal Letter Grade	Perceptual Psychology

Order Textbooks from the Bobcat Bookstore

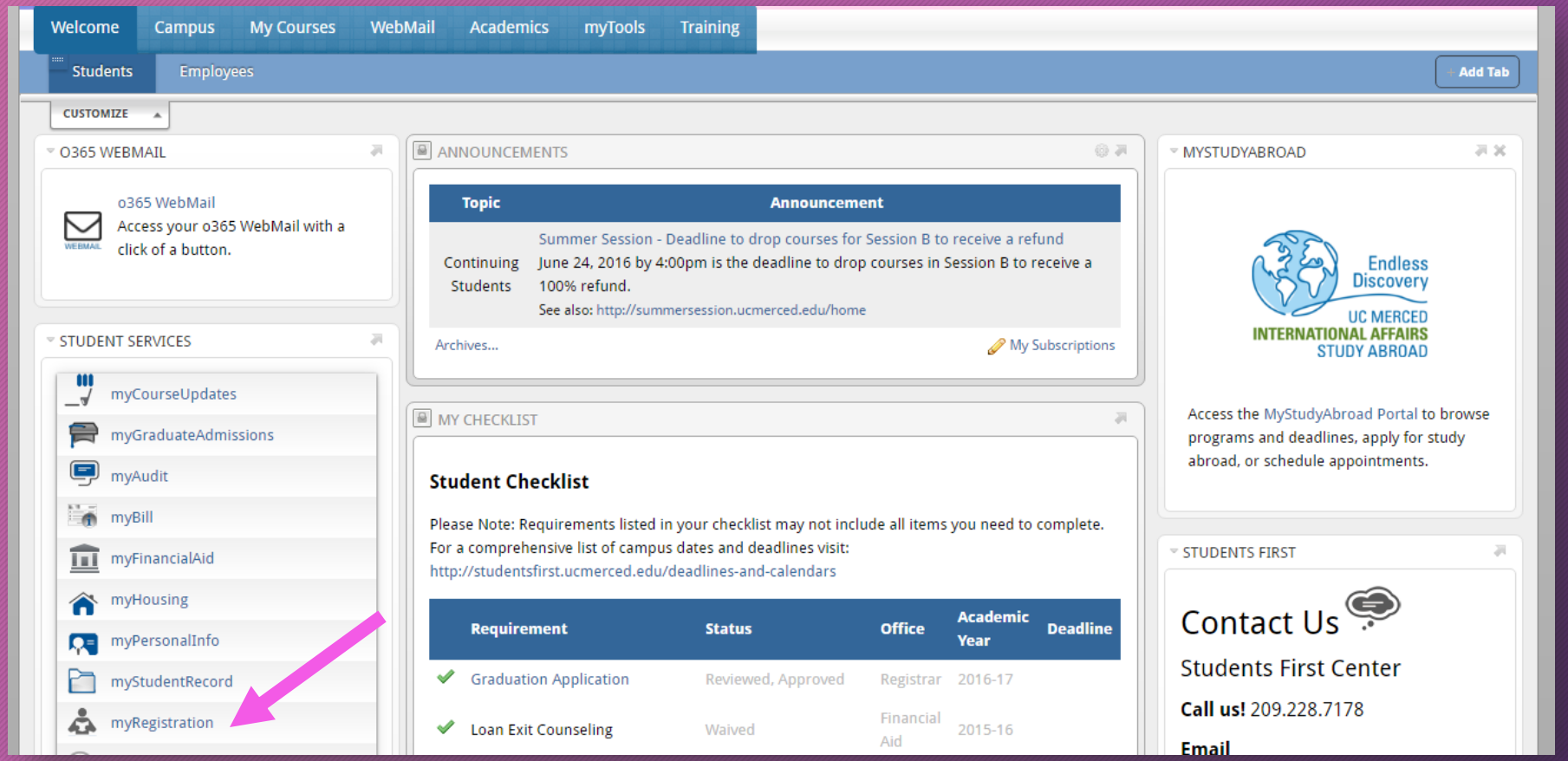
Time Conflict

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Time Conflict with CRN 30414. Select a Different Section..	35002	ECON	145	01	Undergraduate	4.000	Normal Letter Grade	Health Economics

Order Textbooks from the Bobcat Bookstore

Congrats, you've enrolled!
Now let's look at an example of a spring schedule


Welcome
Campus
My Courses
WebMail
Academics
myTools
Training
Students
Employees
Add Tab
CUSTOMIZE
O365 WEBMAIL
o365 WebMail
Access your o365 WebMail with a click of a button.
STUDENT SERVICES
myCourseUpdates
myGraduateAdmissions
myAudit
myBill
myFinancialAid
myHousing
myPersonalInfo
myStudentRecord
myRegistration
ANNOUNCEMENTS
Topic
Announcement
Continuing Students
Summer Session - Deadline to drop courses for Session B to receive a refund
June 24, 2016 by 4:00pm is the deadline to drop courses in Session B to receive a 100% refund.
See also: http://summersession.ucmerced.edu/home
Archives...
My Subscriptions
MY CHECKLIST
Student Checklist
Please Note: Requirements listed in your checklist may not include all items you need to complete.
For a comprehensive list of campus dates and deadlines visit:
http://studentsfirst.ucmerced.edu/deadlines-and-calendars
Requirement
Status
Office
Academic Year
Deadline
Graduation Application
Reviewed, Approved
Registrar
2016-17
Loan Exit Counseling
Waived
Financial Aid
2015-16
MYSTUDYABROAD
Endless Discovery
UC MERCED
INTERNATIONAL AFFAIRS
STUDY ABROAD
Access the MyStudyAbroad Portal to browse programs and deadlines, apply for study abroad, or schedule appointments.
STUDENTS FIRST
Contact Us
Students First Center
Call us! 209.228.7178
Email

E-mail the UC Merced Office of the Registrar!

Register/Add/Drop Classes
To register, add, or drop a class, click on Register/Add/Drop Classes

Look-Up Classes to Add
To find the Course Reference Number of the class that you want to add, cl on Look-Up Classes to Add. For real-time schedule information for any term, also check *registrar.ucmerced.edu/go/schedule*.

Concise Student Schedule
To view your Class Schedule, click on Student Schedul

Student Schedule by Week
To view your schedule by day and time, click on Student Schedule by Week.

Check Your Registration Status and Appointment Time
To check when you can register, click on Check Your Registration Status.

View Books
Contact bookstore@ucmerced.edu. Reserve your textbooks by clicking the View Books link above. Two weeks prior to the term start, you will be able to view the required text books but will no longer be able to make an online reservation.

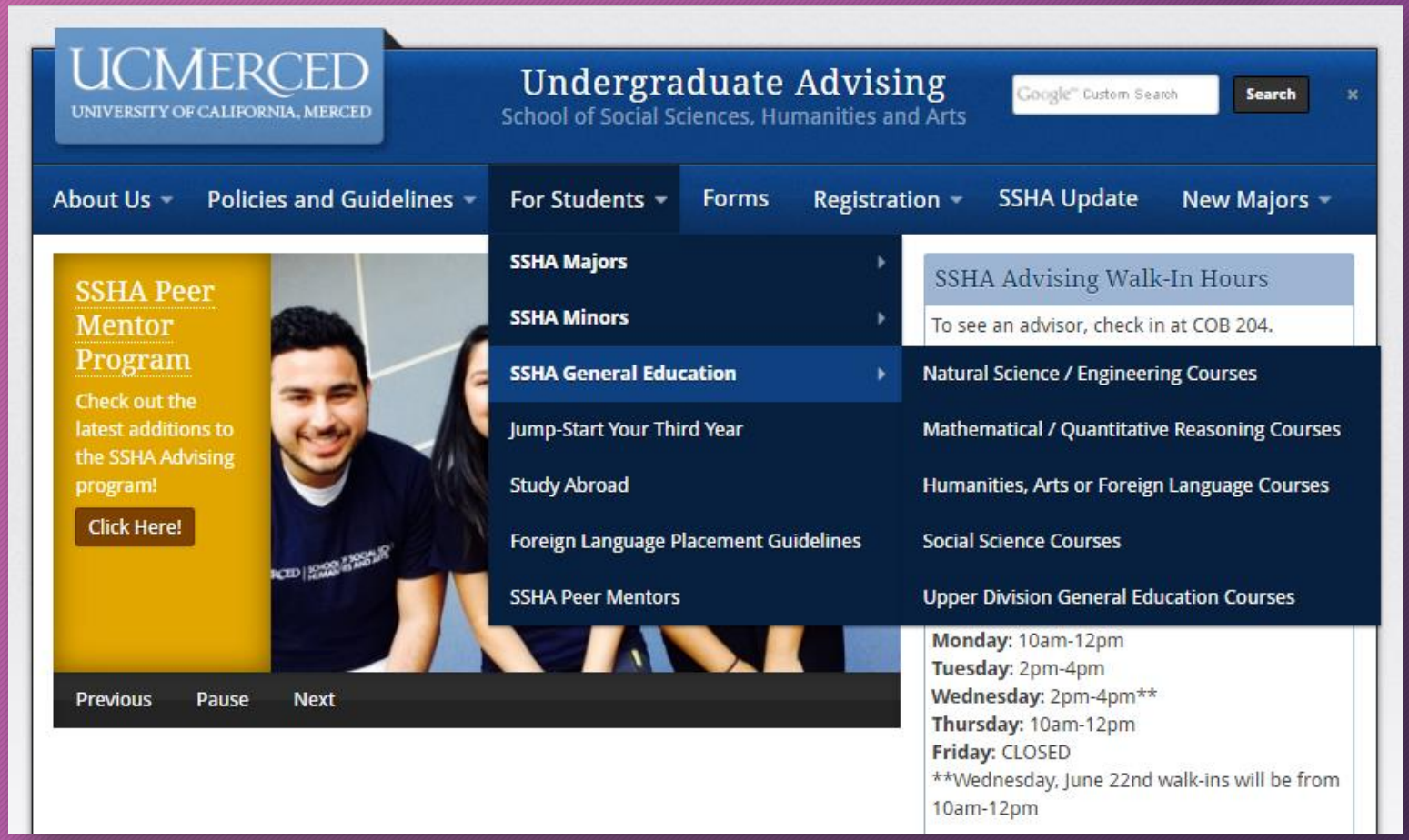
Voter Registration Information
For National Voter Registration Card information and information about registering to vote in California, click on Voter Registration Information.

Go to (MM/DD/YYYY): Submit

Previous Week **Week of Jun 20, 2016** (105 of 112) Next Week

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
10am	MATH 012-01 20098 Lecture 10:00 am-11:45 am SSM 104		MATH 012-01 20098 Lecture 10:00 am-11:45 am SSM 104		MATH 012-01 20098 Lecture 10:00 am-11:45 am SSM 104		
11am							
12pm							
1pm							
2pm							
3pm	PH 005-01 20422 Lecture 3:00 pm-5:20 pm CLSSRM 267	MATH 012-03D 20100 Discussion 3:00 pm-4:45 pm CLSSRM 282	PH 005-01 20422 Lecture 3:00 pm-5:20 pm CLSSRM 267	MATH 012-03D 20100 Discussion 3:00 pm-4:45 pm CLSSRM 282	PH 005-01 20422 Lecture 3:00 pm-5:20 pm CLSSRM 267		
4pm							

Using SSHA Advising Website



Using SSHA Advising Website

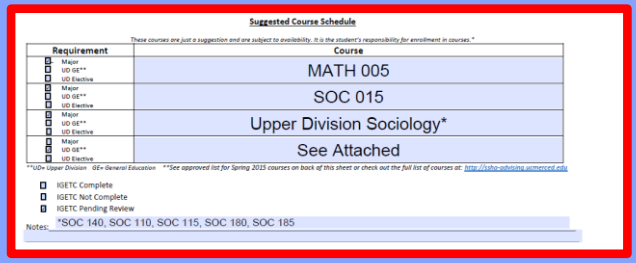
What do I Do Now?

- Complete your schedule using the following links:
  http://registrar.ucmerced.edu/go/schedule

  http://ssha-advising.ucmerced.edu/transfer_resources
- To register:
  - MyRegistration → Select Term → Enter CRNs → Click 'Submit'
- Run a MyAudit to confirm your enrollment
- Interested in Pre-Health? Sign up here:
  http://prehealth.ucmerced.edu/sign-up
- Complete the short advising survey
- Return your Orientation Course Planner to an Orientation staff member before leaving

Tips while registering

- Register for your major courses first!
- Refer to the "Orientation Course Planner" for your course selection



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☐ Major ☐ UD GE** ☐ UD Elective	See Attached

**UD= Upper Division GE= General Education **See approved list for Spring 2015 courses on back of this sheet or check out the full list of courses at: http://ssha-advising.ucmerced.edu

☐ IGETC Complete
☐ IGETC Not Complete
☐ IGETC Pending Review

Notes: *SOC 140, SOC 110, SOC 115, SOC 180, SOC 185

- **Highlighted courses on the Upper Division non-major GE course list are the ones you have completed the prerequisites.**

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