

UC MERCED

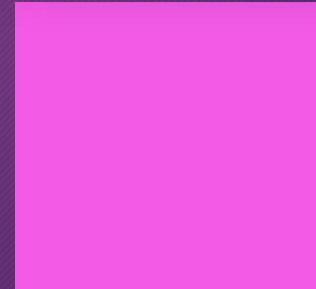
sshaha

A D V I S I N G



New Student Registration

Spring 2017



Presentation Overview

- ❖ Degree Requirements and SSHA Programs
- ❖ MyAudit
- ❖ Using the Online Schedule of Classes
- ❖ Constructing a Course Schedule
- ❖ Enrollment Requirements and Deadlines
- ❖ Course Registration
- ❖ Errors and Problems
- ❖ Register for courses!

SSHA Majors

Anthropology, B.A.

Cognitive Science, B.A. & B.S.

Economics, B.A.

English, B.A.

Global Arts Studies Program, B.A. (NEW!)

History, B.A.

Management and Business Economics, B.S.

Political Science, B.A.

Psychology, B.A.

Public Health, B.A.

Sociology, B.A.

Spanish, B.A.

New major: Global Arts Studies Program

The Global Arts Studies Program combines the study of visual arts and music, as well as the interactions of sight and sound in film, television, dance, theater, videogames, and other multimedia.



Interested? Talk to an advisor during the Course Registration Portion of today's Session, or come by COB 204 in Spring 2017 to discuss your options

SSHA Minors

American Studies
Anthropology
Arts
Chicano/a Studies
Cognitive Science
Community Research and Service
Economics
English
History
Management and Business Economics

Philosophy
Political Science
Psychology
Interdisciplinary Public Health
Service Science
Sociology
Spanish
Writing

Change of Major/Minor Policy

- Freshmen are not permitted to change majors or add a minor(s) until their second semester
- Students must have a cumulative GPA of a 2.0 or higher
- Must fill out a Change of Major or Change of Minor form to be approved by the Dean of the School to which the major or minor is housed in

Degree Requirements

UC Merced Requirements

- WRI 1 (ELWR) & WRI 10
- American History & Institutions
- CORE 1

This is usually satisfied for Freshmen who graduate from a CA high school

Social Sciences, Humanities and Arts Requirements

- Two Natural Science / Engineering Introductory Courses with or without Laboratory, Field or Studio
- Mathematical / Quantitative Reasoning Course
- Humanities, Arts or Foreign Language Course (Outside-major)
- Social Science Course (Outside major)
- Four non-major upper division General Education Courses (Outside Major)

For many students, this is satisfied by a Major course. You'll learn today if you should take Math your first semester

Major Requirements

MyAudit

UCMERCED MyAudit

PREPARED: 05/16/16 - 11:03 100100100

STUDENT NAME CATALOG YEAR: 2015-2016

PROGRAM CODE: U1BS_MBE This degree audit is unofficial. See your advisor.
BS Management and Business Economics

Audit **Categories**

Hours: 4.0
GPA: 3.15

Unfulfilled Planned
In Progress Complete

Category	Hours	GPA
UCM Requirements	~10	4.00
SSHA UD Units	~60	3.15
School Reqmts	~30	3.15
Major	~60	3.15

Open All Sections Close All Sections Printer Friendly

YOUR ADVISOR(s): Major: Armando Contreras(Primary)

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

- ▶ Courses must be taken for a letter grade unless the course is offered Pass/No Pass only. See your advisor if you are considering a Pass/No Pass option for any course.
- ▶ Students are not permitted to take more than one-third of SSHA general education and major requirements at institutions other than UC Merced and approved University of California programs. Please see your advisor to discuss application of any work to your academic program.
- ▶ **X Minimum Unit Requirement**
A minimum of 120 units is required to earn a UC Merced bachelor's degree; however, some majors have total unit requirements higher than this general minimum. Please consult your advisor and your UC Merced Catalog.
- ▶ **✓ Cumulative GPA in all UC courses**
- ▶ **✓ Residency Requirement**
- ▶ **✓ UCM Requirements**
- ▶ **X SSHA Upper Division Unit Requirement**
Complete 60 units of upper division coursework
- ▶ **X SSHA Requirements**
Students must complete a minimum of four units in each area below, which may include two 2-unit courses. Please see your advisor for information on application of transfer coursework.
- ▶ **X Management and Business Economics Major Requirements**
All courses must be completed with a C- grade or better

❖ MyAudit - your degree requirements at a glance

❖ University Catalog
catalog.ucmerced.edu

❖ Your academic advisor

✓ UCM Requirements

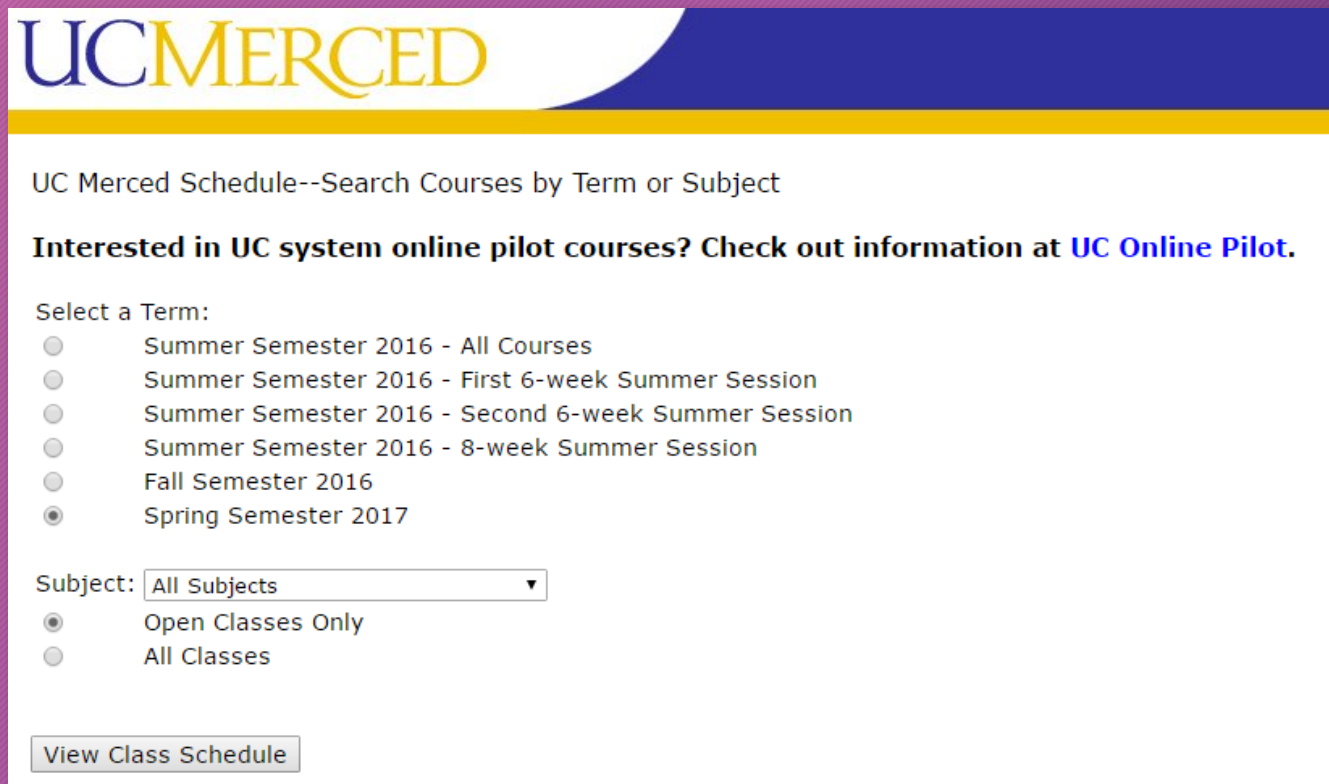
EARNED: 3 SUB-GROUPS

- + 1) UC Entry Level Writing Requirement
SP09 WRI 001 4.0 A Academic Writing
- + 2) American History and Institutions Requirement
SP09 AHI 0.0 YES Satisfied
- + 3) Complete the following two courses:
FA09 CORE001 4.0 B The World at Home I
FA10 WRI 010 4.0 A- College Reading & Composition

Using the Online Schedule of Classes

Using the Online Schedule of Classes

- ❖ The online schedule: <http://registrar.ucmerced.edu/go/schedule>
- ❖ Can search only open classes, or all classes



UCMERCED

UC Merced Schedule--Search Courses by Term or Subject

Interested in UC system online pilot courses? Check out information at [UC Online Pilot](#).

Select a Term:

- Summer Semester 2016 - All Courses
- Summer Semester 2016 - First 6-week Summer Session
- Summer Semester 2016 - Second 6-week Summer Session
- Summer Semester 2016 - 8-week Summer Session
- Fall Semester 2016
- Spring Semester 2017

Subject:

- Open Classes Only
- All Classes

Using the Online Schedule of Classes

Class Schedule for Fall Semester 2016

NOTE: Schedule Subject to Change

Core

CRN	Course #	Course Title	Units	Actv Days	Time	Bldg/Rm	Start - End	Instructor	Max Enrl	Act Enrl	Seats Avail
30001	CORE-001-01	The World at Home Must Also Register for a Corresponding Discussion	0	LECT F LECT T	3:30-5:20pm 11:00-11:50am	CLSSRM 102 CLSSRM 102	24-AUG 09-DEC 24-AUG 09-DEC	Staff	260	246	14
30003	CORE-001-02D	The World at Home	4	DISC MW	7:30-8:45am	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30010	CORE-001-09D	The World at Home	4	DISC MW	6:00-7:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30012	CORE-001-11D	The World at Home	4	DISC MW	9:00-10:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	9	11
30950	CORE-001-12D	The World at Home	4	DISC TR	7:30-8:45am	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30002	CORE-001-20	The World at Home Must Also Register for a Corresponding Discussion	0	LECT F LECT R	3:30-5:20pm 11:00-11:50am	CLSSRM 102 CLSSRM 102	24-AUG 09-DEC 24-AUG 09-DEC	Staff	260	227	33
30016	CORE-001-24D	The World at Home	4	DISC TR	6:00-7:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	19	1
30017	CORE-001-25D	The World at Home	4	DISC TR	7:30-8:45pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	17	3
30018	CORE-001-26D	The World at Home	4	DISC TR	9:00-10:15pm	CLSSRM 270	24-AUG 09-DEC	Staff	20	4	16
30019	CORE-001-27D	The World at Home	4	DISC MW	7:30-8:45am	CLSSRM 209	24-AUG 09-DEC	Staff	20	8	12
30020	CORE-001-28D	The World at Home	4	DISC MW	9:00-10:15am	CLSSRM 209	24-AUG 09-DEC	Staff	20	19	1

[Search Courses](#)

- ❖ M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday
- ❖ **CRN:** 5-digit number given to each course component (lecture, discussion, lab)

Using the Online Schedule of Classes

- ❖ Most courses have multiple components
- ❖ Be sure to record the 5-digit CRN for each component of each course
– the CRN is how you will register for the course later

CRN	Course #	Course Title	Units	Actv	Days
30001	CORE-001-01	The World at Home Must Also Register for a Corresponding Discussion Section	0	LECT	F T
30003	CORE-001-02D	The World at Home	4	DISC	TR
30005	CORE-001-04D	The World at Home	4	DISC	TR
30006	CORE-001-05D	The World at Home	4	DISC	TR
30007	CORE-001-06D	The World at Home	4	DISC	TR
30008	CORE-001-07D	The World at Home	4	DISC	TR
30009	CORE-001-08D	The World at Home	4	DISC	TR
30010	CORE-001-09D	The World at Home	4	DISC	MW
30011	CORE-001-10D	The World at Home	4	DISC	MW
30012	CORE-001-11D	The World at Home	4	DISC	MW
31129	CORE-001-12D	The World at Home	4	DISC	MW

Using the Online Schedule of Classes

- ❖ Click on the link to the 5 digit number (CRN)

CRN	Course #
30074	PSY-001-01
31354	PSY-001-02
30434	PSY-015-01

Clicking on the CRN link will allow you to view:

- Course description
- *Pre-requisites*
- Availability of seats

Course Detail			
Course Detail for CRN: 30434			
Course:	PSY 015		
Title:	Research Methods in Psych		
Credit Hours:	4.00		
Course Fee:	None		
Description:	Survey of common methodological approaches in psychological research.		
Your level status can not be one of the following			
Graduate			
Prerequisites for this course			
PSY 010 Minimum Grade: C-			
Registration Availability			
	Capacity	Actual	Remaining
Seats	176	130	46

Creating a Schedule

Enrollment Requirements

- ❖ **Full-time status:** 12 units
 - ❖ We suggest students enroll in 15-16 units each semester (4 courses)
- ❖ **Minimum progress:** Students must complete at least 24 units each academic year
- ❖ **Normal Progress:** Students are expected to complete their degree within 4 years (8 terms)

Add/Drop Deadlines

- ❖ Last day to add classes online: **January 23rd**
 - ❖ Last day to add classes (instructor permission): **February 6th**
 - ❖ Last day to drop classes online: **February 6th**
 - ❖ Last day to withdraw from a course (with a “W” on transcript): **April 4th**
-
- ❖ <http://registrar.ucmerced.edu/schedules/deadlines>

Consider This...

- ❖ Lectures, discussions, labs, and final exams cannot overlap
- ❖ Only take courses numbered 99 and lower
 - ❖ Lower Division Example: PSY 001, GASP 034
 - ❖ Upper Division Example: ANTH 152, ECON 100
 - ❖ Graduate Course Example: COGS 269
- ❖ Make sure you've met the pre-requisites for each course you select
- ❖ What time of day do you work best?
- ❖ Is your course load feasible?

Building a Schedule

- ❖ “Suggested Schedule by Major” on SSHA Advising website
 - ❖ If you are going to change your major, choose courses based on the new major
- ❖ “Orientation Course Planner”
 - ❖ Writing/Math/Chemistry placement
 - ❖ AP Scores/course exemptions

Note: if you placed in CHEM 001, you should NOT enroll in this course unless you are Pre-Health as it is NOT a GE science.

Registration



myCourseUpdates



myGraduateAdmissions



myAudit



myBill



myFinancialAid



myHousing



myPersonalInfo



myStudentRecord



myRegistration



myRegistrationTime



Student Health Waiver



Electronic Student Refund



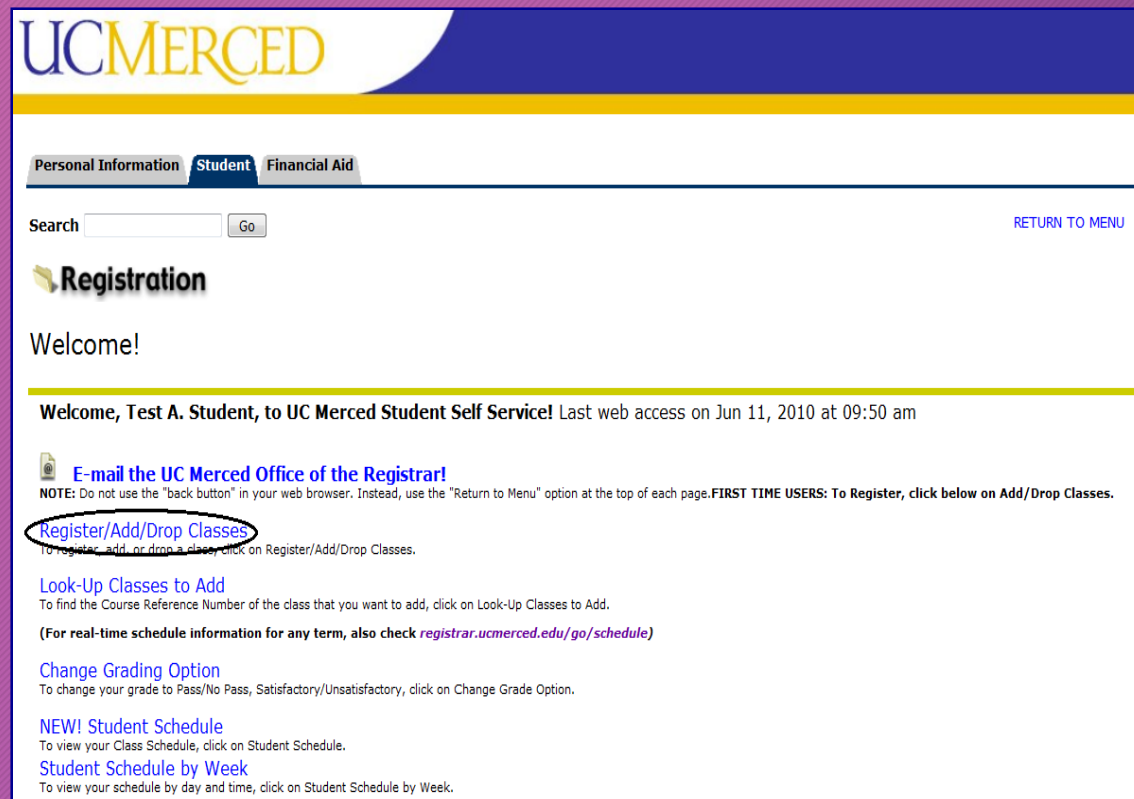
IntelForms

Registration

- ❖ Log onto your portal <http://my.ucmerced.edu>
- ❖ Select **MyRegistration**

Course Registration

❖ Select Register/Add/Drop Classes



The screenshot shows the UC Merced Student Self Service website. At the top, the UC Merced logo is displayed. Below the logo, there are navigation tabs for "Personal Information", "Student", and "Financial Aid". A search bar with a "Go" button and a "RETURN TO MENU" link are visible. The main heading is "Registration" with a book icon. Below this, a "Welcome!" message is followed by a yellow horizontal line. The text "Welcome, Test A. Student, to UC Merced Student Self Service! Last web access on Jun 11, 2010 at 09:50 am" is displayed. A blue link "E-mail the UC Merced Office of the Registrar!" is followed by a note: "NOTE: Do not use the 'back button' in your web browser. Instead, use the 'Return to Menu' option at the top of each page. FIRST TIME USERS: To Register, click below on Add/Drop Classes." The link "Register/Add/Drop Classes" is circled in red. Below it, there are links for "Look-Up Classes to Add", "Change Grading Option", and "NEW! Student Schedule", each with a brief description of its function.

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Personal Information Student Financial Aid

Search Go [RETURN TO MENU](#)

Registration

Welcome!

Welcome, Test A. Student, to UC Merced Student Self Service! Last web access on Jun 11, 2010 at 09:50 am

 [E-mail the UC Merced Office of the Registrar!](#)
NOTE: Do not use the "back button" in your web browser. Instead, use the "Return to Menu" option at the top of each page. FIRST TIME USERS: To Register, click below on Add/Drop Classes.

[Register/Add/Drop Classes](#)
To register, add, or drop a class, click on Register/Add/Drop Classes.

[Look-Up Classes to Add](#)
To find the Course Reference Number of the class that you want to add, click on Look-Up Classes to Add.

(For real-time schedule information for any term, also check registrar.ucmerced.edu/go/schedule)

[Change Grading Option](#)
To change your grade to Pass/No Pass, Satisfactory/Unsatisfactory, click on Change Grade Option.


[NEW! Student Schedule](#)
To view your Class Schedule, click on Student Schedule.


[Student Schedule by Week](#)
To view your schedule by day and time, click on Student Schedule by Week.

Course Registration

- ❖ Select the appropriate term - Fall 2016
- ❖ In each box, input one CRN each. All linked course components must be submitted at once.
- ❖ Click “Submit Changes” once you have entered all CRNs

Add/Drop Classes: 100079907 Test A. Student
Fall Semester 2010
Jun 11, 2010 04:30 pm

 To add a class, enter the Course Reference Number (CRN) in the Add Classes section. If you have already registered for the semester, those classes will appear in the Class Registered Successfully section. Additional classes may be added in the Add Class table. Classes may be dropped by using the options available in the Action field. If no options are listed in the Action field then the class may not be dropped.

 When add/drops are complete click Submit Changes. If you are unsure of which classes to add, click Class Search to review the class schedule or go to registrar.ucmerced.edu/schedule.

Be aware of all add and drop deadlines each semester. For update information see the [Office of the Registrar web site](#)

If you receive a registration error, and you've satisfied the prerequisite/requirement, please contact your academic advisor.

It is your responsibility to verify you do not have conflicting exams. This information is available each semester at registrar.ucmerced.edu, so that you can avoid final examination conflicts.

Add Classes Worksheet

CRNs

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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[\[Student Schedule | Schedule By Week | View Holds | MyAudit \]](#)

Course Registration

❖ Verify that you were successfully enrolled

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode Grade	Title
Web Registered on Jun 22, 2015	None	30404	SOC	001	01	Undergraduate	4.000	Normal Letter Grade	Introduction to Sociology
Web Registered on Jun 22, 2015	None	30405	SOC	001	02D	Undergraduate	0.000	Normal Letter Grade	Introduction to Sociology

Errors and Problems

❖ If you encounter Add errors, pay close attention to the status on the far left (Link, Prereq, Time Conflict)

Linked Course Required

❗ Registration Add Errors									
Status	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title	
Linked Course Required. Course Requires Simultaneous Registration in a Corresponding Discussion and/or Lab. Submit All CRNS at the Same Time	30445	CSE	005	01	Undergraduate	4.000	Normal Letter Grade	Introduction to Computer Applications	
Order Textbooks from the Bobcat Bookstore									

Pre-Requisite Not Completed

❗ Registration Add Errors									
Status	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title	
Prerequisite Not Completed. There Is Another Course that Must Be Completed Before Registering for this Course.	35094	PSY	161	01	Undergraduate	4.000	Normal Letter Grade	Perceptual Psychology	
Order Textbooks from the Bobcat Bookstore									

Time Conflict

❗ Registration Add Errors									
Status	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title	
Time Conflict with CRN 30414. Select a Different Section..	35002	ECON	145	01	Undergraduate	4.000	Normal Letter Grade	Health Economics	
Order Textbooks from the Bobcat Bookstore									

Congrats, you've enrolled!
Now let's look at an example of a fall
schedule

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM							
8:00 PM							

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 AM							
		Art		Art		Art	
9:00 AM		Lecture		Lecture		Lecture	
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM						Art	
						Discussion	
5:00 PM							
6:00 PM							
7:00 PM							
8:00 PM							

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00 AM							
		Art	ESS	Art		Art	
9:00 AM		Lecture	Lab	Lecture		Lecture	
10:00 AM							
		ESS		ESS		ESS	
11:00 AM		Lecture	Lunch	Lecture	Lunch	Lecture	
12:00 PM	Lunch	Lunch	SOC 001	Lunch	SOC 001	Lunch	Lunch
			Lecture		Lecture		
1:00 PM							
						CORE 001	
2:00 PM						Lecture	
		ESS					
3:00 PM		Discussion					
4:00 PM						ART	
						Discussion	
5:00 PM		Dinner	Dinner	Dinner	Dinner		
6:00 PM	Dinner						
			CORE 001		CORE 001		
7:00 PM			Discussion	SOC 001	Discussion		
				Discussion			
8:00 PM							



Using SSHA Advising Website

The screenshot displays the UCMERGED Undergraduate Advising website. The header includes the UCMERGED logo and the text "Undergraduate Advising School of Social Sciences, Humanities and Arts". A search bar is located in the top right corner. The main navigation menu includes "About Us", "Policies and Guidelines", "For Students", "Forms", "Registration", "SSHA Update", and "New Majors". The "For Students" menu is expanded, showing options like "SSHA Majors", "SSHA Minors", "SSHA General Education", "Jump-Start Your Third Year", "Study Abroad", "Foreign Language Placement Guidelines", and "SSHA Peer Mentors". The "SSHA General Education" option is selected, leading to a page titled "SSHA Advising Walk-In Hours". This page provides information on how to see an advisor (check in at COB 204) and lists the walk-in hours for various courses: Natural Science / Engineering Courses, Mathematical / Quantitative Reasoning Courses, Humanities, Arts or Foreign Language Courses, Social Science Courses, and Upper Division General Education Courses. The walk-in hours are listed as: Monday: 10am-12pm, Tuesday: 2pm-4pm, Wednesday: 2pm-4pm**, Thursday: 10am-12pm, and Friday: CLOSED. A note specifies that **Wednesday, June 22nd walk-ins will be from 10am-12pm.

UCMERCED
UNIVERSITY OF CALIFORNIA, MERCED

Undergraduate Advising
School of Social Sciences, Humanities and Arts

Google™ Custom Search Search

About Us ▾ Policies and Guidelines ▾ For Students ▾ Forms Registration ▾ SSHA Update New Majors ▾

SSHA Peer Mentor Program
Check out the latest additions to the SSHA Advising program!
Click Here!

SSHA General Education

- SSHA Majors
- SSHA Minors
- Jump-Start Your Third Year
- Study Abroad
- Foreign Language Placement Guidelines
- SSHA Peer Mentors

SSHA Advising Walk-In Hours
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- Natural Science / Engineering Courses
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Monday: 10am-12pm
Tuesday: 2pm-4pm
Wednesday: 2pm-4pm**
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Friday: CLOSED
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Previous Pause Next

Using SSHA Advising Website



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- [Learn more about SSHA](#)
- [Orientation Documents \(PowerPoints/Handouts\)](#)
- [Registering for Courses](#)
- [Emailing SSHA Advising](#)

What do I Do Now?

- ❖ Complete your schedule using the following links:

<http://registrar.ucmerced.edu/go/schedule>

<http://ssha-advising.ucmerced.edu>

- ❖ To register:

❖ MyRegistration → Select Term → Enter CRNs
→ Click 'Submit'

- ❖ Run a MyAudit to confirm your enrollment

- ❖ Interested in Pre-Health? Sign up here:

<http://prehealth.ucmerced.edu/sign-up>

- ❖ Complete the short advising survey on the back of the Course Planner

- ❖ Return your Orientation Course Planner to an Orientation staff member before leaving

Tips while registering

- Register for your WRI and major intro course first!
- When using the “Suggested Schedules by Major”, find your WRI placement, and select course in that column

Psychology	
<u>WRI 1</u>	<u>WRI 10</u>
PSY 1	PSY 1
WRI 1	WRI 10
GE Hum/Art/Lang	CORE 1
GE Science	GE Science

- Enroll in MATH if your major is the following: **ECON, MBE, COGS BS**
 - Keep your MATH placement if your major is **SOC and PSY**