



How do I create a plan?

 \rightarrow On the tabs section, select **Plans**.



 \rightarrow Click on **Create a New Plan**.

- \rightarrow Click on the **Major** that you are creating a plan for.
- →Fill in **Plan Name, Term Year and Years to Graduation.**
- → Click Add Plan

How do I open a plan?

→To open your plan Click on the Plan Name or click on drop down and click on edit plan

First Glance of Your Plan

This side displays requirements	Roadmap: Management and Business Economics PDF Program: Management and Business Economics. B3 Effective: Fall 2016 Economical Violatesa 48	Plan: My First Plan 0 Units Por Por Projected Cumulative GPA: 0.000 Projected Cumulative GPA: 0.000 Excand All / Collapse All		This side displays the plan you are creating and the	
and		32 Units	> Fall 2017	0 Units	courses you hav
recommended	✓ Year 1-Term 1	16 Units	> Spring 2018	0 Units	planned to take
semesters to	> WRI 010	4 Units	> Fall 2018	0 Units	
enroll in courses.	> Lower Division Humanities, Arts or Foreign Language GE	4 Units	> Spring 2019	0 Units	
	> ECON 001	4 Units	> Fall 2019	0 Units	
	> MATH 011	4 Units	> Spring 2020	0 Units	
	ve Vear 1-Term 2	16 Units	> Fall 2020	0 Units 🛛 🗑	
	> ECONTRAF	411-2-	> Spring 2021	0 Units	
	> CORE 001	4 Units			
How do I add cour	rses to my plan?				

ding Courses by Dragging

\rightarrow Click the arrow next to requirement you want to plan a course for

✓ Year 1-Term 1	8 Units
UC Entry Level Writing Requirement: Must be completed prior to your sophomore year at UC Merced.	0 Units
 Complete the following four courses: 	0 Units
Complete one non-major lower division course from the following: This satisfies the SSHA General Education Social Science course requirement.	4 Units
MATH 005	4 Units

 \rightarrow To move a course to your plan, click the **course name and drag it to the right side**.

Expa	nd All / Collapse All			Fall 2016	i		4 Units 🕼 🗎
				Add Course	Add Message		
> Fa	III 2016	0 Units					Planned GPA: 0.000
> Sp	oring 2017	0 Units		COG S001 Intro to Co	(4 Units) ognitive Science	PL	

→ Adding Courses Manually

→Click the Add Course button and manually add the course by name



se by name.					
dd Course	X				
epartment	MATH				
ourse Number:	005				
When manually adding courses to your plan, you eed to write the course number so it includes hree digits. For example, if you are trying to add VSY 001 you need to write in 001 and not 01 or 1.					
	OK Cancel				

How do I delete courses from my plan?

 \rightarrow Delete Individual Courses \rightarrow Select the **Edit button** to the right of the semester name.

🗸 😄 Fall 2016	12 Units 🕜 🗊		
Add Course Add Message			
		Planned GPA: 0.000	
COGS001 (4 Units) Intro to Cognitive Science	PL		
MATH005 (4 Units) Preparatory Calculus	PL		
COGS101 (4 Units) Mind, Brain, & Computation	PL		

 \rightarrow Click on the box(es) of the course(s) that you want to delete and click the **Delete button**

How do I add a Summer Term?

→Add a Term by clicking the plus sign *

How to run Audit through Plan Builder?

 \rightarrow Select the **Audit Button** to run the Audit.

Plan: My First Plan 🖃 PDF 🗞 📰 📰 🛩 🗕 🕇

Note: This plan will compare your planned courses to your Audit to ensure requirements are being met.

How to get a PDF of your Plan?

→ Select the **PDF button** to access print friendly Plan



How to run an Audit/What-if through MyDegreePath?

Run an Audit	Run a What-if Audit		
Step 1: Go to the Audits tab and select Request New	Step 1: Go to the Audits tab and select Reque		
Audits - Plans	Step 2: To request a what-if audit, click Select		
Request New Manage	Step 3: Choose the major you are interested i select your corresponding catalog year.		
Step 2: You will be redirected to a new page. Click Run Declared Programs at the bottom of the page.	Step 4: Click Run Different Program to run and Advanced Settings click to view available gefors.		
Advanced Settings Click to view available options.	Run Different Program Cancel		
Run Declared Programs Cancel	Note: Catalog Year is the year you entered UC Me		

udits tab and select Request New a what-if audit, click Select a Different Program

major you are interested in from the Degree list and onding catalog year.

ifferent Program to run and open what-if audit

Note: Catalog Year is the year you entered UC Merced.

Note: To request a PDF, click advanced settings.

Now that you have completed Jump Start Your Third Year, use the new MyDegreePath to create a more dynamic twoyear plan! We highly recommend you update/create your MyDegreePath plan no later than April 1st!